

**RECREATION DISTRICT 14 OF ST TAMMANY PARISH**  
**Application for Employment**

*All Questions On This Form Must Be Answered. An incomplete application may disqualify you from consideration for employment.*

Personal Information			
Name			Date
<i>Last</i>	<i>First</i>	<i>Middle Initial</i>	
Current Address			
<i>Street</i>	<i>City</i>	<i>State/Zip</i>	<i>Years There</i>
Email Address:			
Social Security No.		Home Phone: Cell Phone:	

Work Experience			
Position for which you are applying:			
How did you hear about this position? _____			
Earliest Start Date: _____		Salary Desired: _____	
Have you ever worked for, or applied to, Recreation District 14 of St. Tammany Parish before? Yes___ No___			
What job?	When?	Where?	
<i>Please list employers in order from most recent (current) to least recent. Add additional pages if necessary to describe work history.</i>			
Name and Address of most recent Employer (include city and state)		Telephone:	May we contact? Yes___ No___ If no, why?
Dates worked: From _____ To _____	Supervisor's Name		Last wage/ Hourly salary: \$ _____ Annually
Position held and Job Duties		Why are you leaving/Why did you leave?	
Name and Address of previous Employer (include city and state)		Telephone:	May we contact? Yes___ No___ If no, why?
Dates worked: From _____ To _____	Supervisor's Name		Last wage/ Hourly salary: \$ _____ Annually
Position held and Job Duties		Why did you leave?	
Name and Address of previous Employer (include city and state)		Telephone:	May we contact? Yes___ No___ If no, why?
Dates worked: From _____ To _____	Supervisor's Name		Last wage/ Hourly salary: \$ _____ Annually
Position held and Job Duties		Why did you leave?	
Have you ever been discharged or asked to resign from any job? Yes___ No___ If yes, please explain.			

Military Service			
Have you served in the military? Yes ___ No ___		Branch:	Rank:
Date Entered:	Duties:		
Date Discharged:			
Education			
School	School Name, City, and State	Graduation Information	
High School		Did you graduate? Yes ___ No ___	
		If no, did you receive your GED? Yes ___ No ___	
College  Trade, Business or Technical School  Other	School Name, City and State	Number of Years Attended	List Diploma/Degree Received and Major

Qualifications
Please list any skills you may have that relate to the position applied for:
Please list any professional licenses, certifications, etc. that may relate to the position applied for. Include date granted, name of organization and any other relevant information.

References			
List three persons not related to you, whom you have known at least one year.			
Name	Address (including city and state)	Telephone Number	Relationship

Other Information
Are you 18 years of age or older? Yes ___ No ___
Driver's License # _____
Do you possess a Commercial Driver's License Yes ___ No ___ Class A _____ Class B _____
Have you ever been convicted of a felony offense? Yes ___ No ___
If yes, please list offense and explain:
<i>Please note that conviction of a crime is not an automatic bar to employment.</i>
Are you eligible to work in the United States Yes ___ No ___

*(Proof of eligibility is required within three days after employment begins if you are hired)*

Have you ever worked under a different name? Yes \_\_\_ No \_\_\_ If yes, what? \_\_\_\_\_  
*(This will assist Recreation District 14 of St. Tammany Parish in checking your references.)*

Do you have relatives working for Recreation District 14 of St. Tammany Parish? Yes \_\_\_ No \_\_\_ If yes who?

Do you have a relative who is a Parish Official? Yes \_\_\_ No \_\_\_ If yes, who?

**Recreation District 14 of St. Tammany Parish** is an equal opportunity employer. All selection decisions are made without regard to race, color, national origin, religion, citizenship, sex, age, disability, armed forces status, or any other legally protected status. Applicants who are in need of any accommodation in the application process are encouraged to inform **Recreation District 14 of St. Tammany Parish** of such need.

### **Agreement**

I hereby declare that the information provided on this application (and any resume or other attachments submitted) is true and correct to the best of my knowledge. I understand that any false or misleading representations or omissions may disqualify me from further consideration for employment and may result in my dismissal from employment if discovered at a later date.

I understand and agree that this application does not create a contract of employment and that any employment relationship that may be established will be "at will" and may be terminated at any time, for any reason or no reason, by me or Recreation District 14 of St. Tammany Parish.

I hereby authorize Recreation District 14 of St. Tammany Parish to investigate all information pertinent to my application, including contacting current and former employers (in accordance with the work experience section of this application) in order to determine my qualifications for employment. I hereby authorize all persons and organizations having information relevant to my application to provide that information to Recreation District 14 of St. Tammany Parish and I hereby agree to hold harmless Recreation District 14 of St. Tammany Parish and all those providing information to it from any liability arising out of or as a result of the request for or use of such information. I understand that any offer of employment may be rescinded or my employment terminated if my references are inadequate or unacceptable to Recreation District 14 of St. Tammany Parish.

I further understand that Recreation District 14 of St. Tammany Parish may require me to submit to a drug and alcohol test prior to employment and a drug and alcohol test and/or medical examination at any time during my employment, to the extent permitted by applicable law; and Recreation District 14 of St. Tammany Parish may require me to consent to or authorize the disclosure of my criminal record and/or consumer credit report prior to employment and at any time during my employment, to the extent permitted by applicable law.

I certify that I have read, understand and agree to the above terms and conditions.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature