Regular Board Meeting Minutes
July 13, 2026, 6:00 p.m.
Floyd Glass Conference Room
Coquille Parks and Recreation
13505 Highway 1085
Covington, LA 70433

I. Call to Order

Kyle Matthews called to order the regular meeting of Recreation District No. 14 at 6:00 p.m. on July 13, 2026, at Coquille Parks and Recreation, 13505 Highway 1085 Covington, LA 70433.

II. Roll Call

Richard Bentley-Smith conducted a roll call. The following persons were present: Kyle Matthews, Kyle France, Kevin Barnes, Deepa Woods, and Tim Bounds. David Pittman was absent. Joe Prisco's position vacant.

III. Approval of June Meeting Minutes

a). Motion on behalf of Kevin Barnes, seconded by Kyle France. Motion passes. Roll call: Ayes – Kevin Barnes, Kyle France, Kyle Matthews, Tim Bounds, and Deepa Woods. Nays – None. Abstain – None. Absent – David Pittman. Vacant – Joe Prisco.

IV. Public Comments

- No reports.

V. Reports

- Chairman Report (Kyle Matthews)
  - Working with programs and personnel – review sheets

- Executive Director Report (Richard Bentley-Smith)
  - Camp Coquille
    - Final weeks
  - Youth Sports
    - Summer programs are on-going; futsal, 3v3 basketball, sand volleyball, rugby, tumbling, and wrestling
    - Flag football – practices are on-going; games begin next week
    - Indoor volleyball – starting soon, clinic being held later this month
    - Tackle football – closed
    - Baseball, softball and soccer registration currently open
    - Met with Madisonville and Rugby will be offered this fall at the library fields and Pine St.

- Adult Sports
  - Seasons have begun for futsal and indoor volleyball
  - Budgets on agenda tonight for fall sports
  - Pickleball social – July 24, coffee included
- Coquille Café – trivia night on July 30
- Special Events
  - Old Fashioned July 4th in Madisonville – another great year working with town on this event
  - Family fitness on-going this month in the River Mill on Thursdays
  - Bookish Bingo on July 18 – two more in August including Elvis
- Last lap – car show on August 9
- The River Mill
  - Hosting a robotics camp this summer – 2nd year
  - Meetings are on-going for The Saw Mill

- Facility Director Report (Bill Trepagnier)
  - Fields fertilized
    - Lime and gypsum has been added
  - Fields 11-12
    - Closed for recovery
    - Verticut, aerated and topdressed
    - Field 13 will need to be done this month
  - Flag football is on fields 14 and 16
  - Staff is weed eating lots of areas around the park including ponds, sidewalks and along exit to Hwy 1077
    - Until the park dries from recent weather this will be ongoing
  - New equipment purchase
    - SCAG Tree Frog Mower
    - Cuts around ponds and creek slopes
    - Anticipate it will save on man hours long-term

- Programs Committee (David Pittman, Kevin Barnes, Kyle Matthews)
  - No report.

- Personnel Committee (Kevin Barnes, David Pittman, Kyle France)
  - Meeting soon to discuss personnel questionnaire

- Finance Committee (David Pittman)
  - External audit through Mauldin and Jenkins and Laporte has been completed and filed with the state
  - The audit report is unmodified (clean opinion) and there are no reported internal control findings or compliance findings
  - The SAUP report is also clean. No exceptions are reported.

- Construction Committee (Kyle Matthews)
    - Dog Park – Blanchard Construction
        - Remaining items include metal roofing panels on the splash pad pavilion, small section of 6 curbing near splash pad pavilion as a border for decomposed granite, decomposed granite installation at the pavilion, electrical at pavilion, small benches, signage.
        - Also, RFP to be submitted by JFDS for completion of fencing at HWY 1077 and some interior fencing at small dog park area
    - Landscaping at Ninja and Dog Park Parking Lots
        - Lagniappe Outdoor Solutions is expecting to be on the job this week, weather depending
    - Waterfront Playground:
        - Received Tree Survey from Kelly McHugh. This will allow JFDS to create a clearing plan.
        - Tree clearing start date is project for 1st week of October.
        - Projected construction date is 1st week of January.
    - Pond Excavation Project:
        - 6" poly HDPE pipe delivered last week.
        - Contractor on site welding water pipe.
        - CLECO missed marking some critical electrical service in the boring area and is expected on site Tuesday, July 14th.
        - Contractor may be able to bore near the pond.
    - River Mill Storage Building - JFDS
        - RFP sent Wednesday to 5 contractors
        - Pre-bid meeting today
        - Project bids July 22nd
    - Batting cage behind Field 14 – JFDS
        - RFP is ready. Waiting for elevation survey from Kelly McHugh to finalize submittal for the Permitting
    - Field 8
        - Permit approved by the Parish
    - ADA Upgrades
        - DDG is developing the package
    - Football Shade for Field 9
        - All material has been ordered and is being delivered
    - Island Parking Lot Asphalt Rehab
        - RFP submitted to 3 contractors Thursday, July 9th
        - Pre-bid meeting Thursday, July 16th
        - Project bids Thursday, July 23rd
    - Garden Area
        - JFDS is working on construction documents. We agreed on the fencing locations and the arbor construction.

- Construction start date is projected for the 1st week of October

- Great Lawn Parking and Loop Road
  - Parish inspected final drainage. A few minor punch list items on punch list. Major item is drainage at the island parking lot which is included in the RFP for the asphalt rehab in this area.

- Madisonville Youth Boosters (Robbie Tyrney)
  - Brad Richoux – sand volleyball, needs to be reenvisioned
  - MYB CEA up for renewal (November)
  - Communication in timely manner – add director to list
  - Access to parent information
  - President – TBD, Jason Reibert, Stacey Page – volleyball director, Lenny Estopinal – softball director

- Miracle League (Tim Bounds)
  - Basketball is on-going
  - August 1, 2026 – fun day with No. 2 Sports Performance, gyms 1 and 2
  - Boots vs Badges
  - Golf Tournament

- Contract Review Committee (Kyle France)
  - No current contracts under review

- Coquille 2040 (Kevin Barnes and Deepa Woods)
  - No reports.

VI. New Business

a). Signature authority for Capital One

RESOLUTION 2026-30

SIGNATURE AUTHORITY FOR CAPITAL ONE

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Kevin Barnes, seconded by David Pittman. Motion passes.

Roll call: Ayes – Kyle Matthews, Kevin Barnes, Kyle France, Deepa Woods, and Tim Bounds. Nays – None. Abstain – None. Absent – David Pittman. Vacant – Joe Prisco.

b). Youth Basketball Budget

RESOLUTION 2026-31

YOUTH BASKETBALL BUDGET

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Kevin Barnes, seconded by Deepa Woods. Motion passes.

Roll call: Ayes – Kyle Matthews, Kevin Barnes, Kyle France, Deepa Woods, and Tim Bounds. Nays – None. Abstain – None. Absent – David Pittman. Vacant – Joe Prisco.

c). Adult Soccer Budget

RESOLUTION 2026-32

ADULT SOCCER BUDGET

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Kyle France, seconded by Tim Bounds. Motion passes.

Roll call: Ayes – Kyle Matthews, Kevin Barnes, Kyle France, Deepa Woods, and Tim Bounds. Nays – None. Abstain – None. Absent – David Pittman. Vacant – Joe Prisco.

d). Adult Softball Budget

RESOLUTION 2026-33

ADULT SOFTBALL BUDGET

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Kyle France, seconded by Tim Bounds. Motion passes.

Roll call: Ayes – Kyle Matthews, Kevin Barnes, Kyle France, Deepa Woods, and Tim Bounds. Nays – None. Abstain – None. Absent – David Pittman. Vacant – Joe Prisco.

e). Approval of Accounts Payable

RESOLUTION 2026-34

MOTION TO APPROVE ACCOUNTS PAYABLE

YEAS: 5, NAYS: 0, ABSTAINED: 0, ABSENT: 2

Public Comments: None

Motion on behalf of Kevin Barnes, seconded by Deepa Woods. Motion passes.

Roll call: Ayes – Kyle Matthews, Kevin Barnes, Kyle France, Deepa Woods, and Tim Bounds. Nays – None. Abstain – None. Absent – David Pittman. Vacant – Joe Prisco.

F). Approval of next Board Meeting: August 10, 2026, at 6:00pm
Roll call: Ayes – Kyle Matthews, Kevin Barnes, Kyle France, Deepa Woods, and Tim Bounds. Nays – None. Abstain – None. Absent – David Pittman. Vacant – Joe Prisco.

VII. Adjournment

Kyle Matthews adjourned the meeting at 6:53p.m.

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Olivia Harper, Executive Secretary
Recreation District No. 14